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**TRAFFORD
COUNCIL**

AGENDA PAPERS FOR TRAFFORD COVID-19 PUBLIC ENGAGEMENT BOARD

Date: Monday, 14 December 2020

Time: 10.00 am

Place: Virtual meeting

<https://www.youtube.com/channel/UCjwblOW5x0NSe38sgFU8bKq>

A G E N D A		Pages
1. ATTENDANCES		
To note attendances, including officers, and any apologies for absence.		
2. DECLARATIONS OF INTEREST		
Members to give notice of any interest and the nature of that interest relating to any item on the agenda in accordance with the adopted Code of Conduct.		
3. MINUTES		1 - 4
To receive and, if so determined, to approve as a correct record the Minutes of the meeting held on 30 th November 2020.		
4. UPDATE ON THE CURRENT COVID-19 SITUATION IN TRAFFORD		5 - 10
Update from the Director of Public Health		
5. 10 POINT PLAN UPDATE		
(a) Mass Testing in Trafford		
Verbal update from the Consultant in Public Health		
(b) Mass Vaccination in Trafford		
Verbal update from the Associate Director of Primary Care, Trafford Clinical Commissioning Group		

- (c) **Update and Escalations from the COVID-19 Engagement Co-ordination Group**
Verbal update from Head of Regulatory Services
- (d) **Update and Escalations from the COVID-19 Enforcement Group** 11 - 16
(Pages 11 - 16)
Update from the Strategic Manager Crime and Anti-social Behaviour
- (e) **Update from the Age Well Board**
Verbal update from the Partnerships and Communities Team

6. PUBLIC ENGAGEMENT BOARD ACTIVITY AND FEEDBACK

All Board Members

7. ANY OTHER BUSINESS

To consider any other items of business not on the agenda which need to be considered by the Board before the next confirmed meeting.

SARA TODD
Chief Executive

Membership of the Committee

Council Leader or named Elected Member, nominated leads from opposition parties
VCSE representatives – including specialists relating to key population groups (older people; BAME; children; mental health , Learning Difficulties), Partnerships lead, Communications lead, Director of Public Health, Director of Adult Social Services, Director for Children’s Services, Neighbourhood representatives, Clinical Commissioning Group representative, Trafford Local Care Organisation representative, Healthwatch Representative

Further Information

For help, advice and information about this meeting please contact:

Fabiola Fuschi
Tel: 07813 397611
Email: Fabiola.fuschi@trafford.gov.uk

This agenda was issued on **11th December 2020** by the Legal and Democratic Services Section, Trafford Council, Trafford Town Hall; Talbot Road, Stretford, Manchester, M32 0TH

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Trafford Covid-19 Public Engagement Board - Monday, 14 December 2020

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Trafford Covid-19 Public Engagement Board

Monday 30th November 2020 – 10:00 a.m. – Virtual meeting

Present:

Councillor Western (Chair)	Leader of the Council
Councillor Julian Newgrosh	Leader of the Liberal Democrats Group, Trafford Council
Eleanor Roaf	Director of Public Health, Trafford Council
Debbie Walsh	Interim Director of Integrated Services, Trafford Local Care Organisation
Mr Khan Mohgal	Chair, VoicebeMet
Donna Sager	Consultant in Public Health, Trafford Council
Laura Hobbs	Programme Leader, Project Management Office, Trafford Council
Martin Dillon	Communications and Marketing Manager, Trafford Council
Helen Grant	Strategy Crime Manager and Antisocial Behaviour, Trafford Council
George Devlin	Lay Member for Patient and Public Participation, Trafford CCG
Diane Eaton	Corporate Director of Adult Services, Trafford Council
Nicky Shaw	Emergency Planning / CCTV Manager, Trafford Council
Andrew Latham	Chief Officer, HealthWatch Trafford
Joanne Gibson	Head of All Age Commissioning, Trafford Council
Rebecca Demaine	Associate Director of Commissioning, Primary Care Partnerships and Communities Team, Trafford Council
Louise Wright	Governance Services, Trafford Council
Molly Shaw	Governance Officer, Trafford Council
Fabiola Fuschi	

	Item	Decision / Action	Key Person for Action
1.	Welcome and apologies	Apologies for absence were received from Tracy Clark and Tom Maloney	
2.	Minutes	Agreed	
3.	Membership	There had been no changes to the Membership since the last meeting.	
4.	Update on the current Covid-19 situation in Trafford.	<p>The board agreed:</p> <ol style="list-style-type: none"> 1. To note the update; 2. To note that as a consequence of the current lockdown, the incidence of Covid-19 cases in Trafford is decreasing; 3. To note that the rate of infection in over 65 and over 80 population is still high as well as the hospitalisation rate for these two age groups; 4. To note that Covid-19 continues to be a high risk disease and the message remains maintaining social distancing, hand and respiratory hygiene at all times. 	<p>All</p> <p>All</p> <p>All</p> <p>All</p>
5	10POINT ACTION		

	PLAN		
5a.	Mass Testing	<p>The board agreed:</p> <ol style="list-style-type: none"> 1. To note that new testing supplies (lateral flow) are now available to offer mass testing to asymptomatic people. Priority groups have been identified: university students, NHS staff and people living or working in high risk settings; 2. To note that testing is still available for symptomatic people who can attend existing testing sites; people awaiting for test results need to self-isolate; 3. To note that mass testing for community staff has started, district nurses and palliative care nurses will test twice a week for 12 weeks; 4. To note that antibody testing will be available for members of staff working in Adult Social Care; details of the web-site with relevant information will be circulated. 	<p>All</p> <p>All</p> <p>All</p> <p>All</p> <p>All</p>
5b.	Mass Vaccination	<p>The board agreed:</p> <ol style="list-style-type: none"> 1. To note that NHS England has approved five sites in Trafford to implement Covid-19 mass vaccination programme; 2. To note that priority groups for the vaccination have been identified; 3. To note that a communication campaign has started to recruit members of staff willing to undertake training to administer the vaccine; 4. To note that a Programme Board has been established to oversee the vaccination programme; 5. To note how different vaccines will be utilised in different settings according to their storage requirements. 	<p>All</p> <p>All</p> <p>All</p> <p>All</p> <p>All</p>
5c.	Update and escalations from the COVID-19 Engagement Coordination Group and Enforcement Group	<p>The board agreed:</p> <ol style="list-style-type: none"> 1. To note the update; 2. To note the ongoing work with individuals, businesses and communities about the transition from lockdown to the Tier System. 3. To note the work carried out to improve accessibility of information on Council's web-page. 4. To note that the Head of Regulatory Services will be joining the Engagement Board as a Strategic Lead supported by four Neighbourhood Leads. 5. To note the update concerning the ongoing support for people who are clinically extremely vulnerable /on the shielding register. 	<p>All</p> <p>All</p> <p>All</p> <p>All</p> <p>All</p>

5d.	Update and escalations from the COVID-19 Enforcement Group	The board agreed: <ol style="list-style-type: none"> 1. To note the update. 2. To ensure that the messaging regarding Greater Manchester being in Tier Three – Very High Alert is divulged to keep the rate of infection under control. 	All Communications and Enforcement Team
6.	Public Engagement Board Activity and Feedback	The board noted that the local Track and Trace system will be adequately resourced to respond to the increase in testing.	All
7.	Any Other Business	None	
8.	Date of Next Meeting	Monday 14 th December 2020 at 10:00 a.m.	

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Report to: Public Engagement Board

Date: 14/12/2020

Report of: COVID-19 Programme Team

CLT Lead: Eleanor Roaf, Director Public Health Trafford

Report Title: Data surveillance update paper to Public Engagement Board

Report Summary:

This paper provides an update on the current data position for COVID-19 within Trafford and provides comparative information with other GM localities. Data insights into any potential trends are provided based on best available public health information and intelligence available.

Overall position

As of 6th December, Trafford's weekly incidence rate is 85.5/100,000 population. Trafford has experienced large case reductions over the previous two weeks, coming down from 169.4/100,000 in the week ending November 22. The majority of boroughs in the North West region have also seen rates drop. Trafford has the 33rd lowest weekly incidence out of 39 local authorities in the North West, and the 244th lowest weekly incidence among 317 national local authorities. However, the most recent data (7-9th December) is showing an increase, which is likely to reflect the ending of lockdown.

We have seen ward incidence rates drop below 100/100,000, with 6 wards registering a weekly incidence less than 50/100,000. Wards situated in the South locality have the experienced the biggest case reductions over the past week, whilst we are seeing our highest rates in Clifford, Longford and Davyhulme. Incidence rates have dropped in each of our age groups. Rates for Trafford's 60+ population are 61.1/100,000, far less than England's average for the 60+ population (114.0/100,000). We are still seeing slightly higher rates than we would want to see in our 80+ population. Trafford's positivity rate (4.7%) is now below England's average (5.7%). Our testing rate has dropped below 300/100,000 population, much less than other boroughs in GM - we will need to make sure that we are providing enough testing opportunities for residents.

It's important to note that setting outbreaks such as businesses, schools or medical/care facilities will contribute to varying rates within specific population groups. Our key messages

are still prioritised around limiting social contacts, ensuring residents maintain social distancing, and hand and respiratory hygiene at all times.

Contact Officer:

Name: Tom Seery, Public Health Data Surveillance Analyst

Tel:

Email: Thomas.Seery@trafford.gov.uk

1.0 Distribution of COVID-19 cases within Trafford

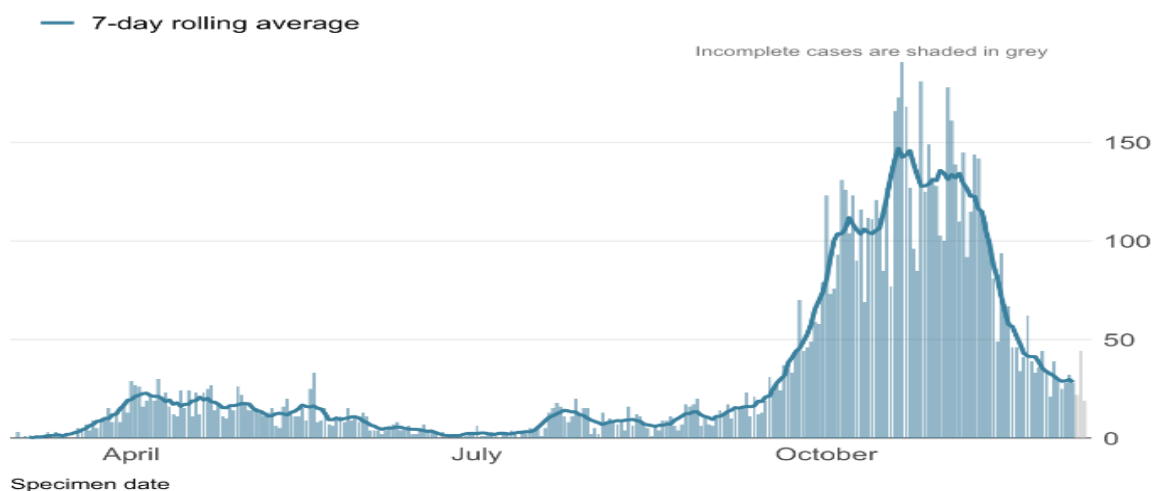
1.1 During the week 30 November – 06 December, there were a total of **203** confirmed cases in Trafford, equivalent to a rate of **85.5** per 100,000 residents.

1.2 Below (figure 1) is the epidemic curve for Trafford, indicating the total number of confirmed cases and 7-day rolling average since March 2nd.

1.3 The rise in daily cases since the end of August is represented by the sharp rise in the 7-day rolling average; indicating that total cases per day have consistently stayed high throughout the month of September, going into October.

1.4 Throughout the first two weeks of October daily cases started to level out, however since week beginning October 19, Trafford experienced a sharp rise in daily cases, mostly greater than 150 confirmed cases per day.

1.5 Trafford experienced a sharp drop in rates throughout November, going into the first week of December. The 7-day average number of daily confirmed cases sits at 29 as of December 06.



Source: PHE Covid-19 Situational Awareness Explorer

Figure 1. Epidemic curve of daily confirmed new cases
 Trafford, 02 March to 08 December

1.6 As of week ending December 06, incidence rates have dropped in each age group, with no age group seeing weekly rates greater than 150/100,000 population.

1.7 The working age population (20-49) have the greatest incidence rates. Each of these age groups have a weekly incidence rate greater than 100/100,000.

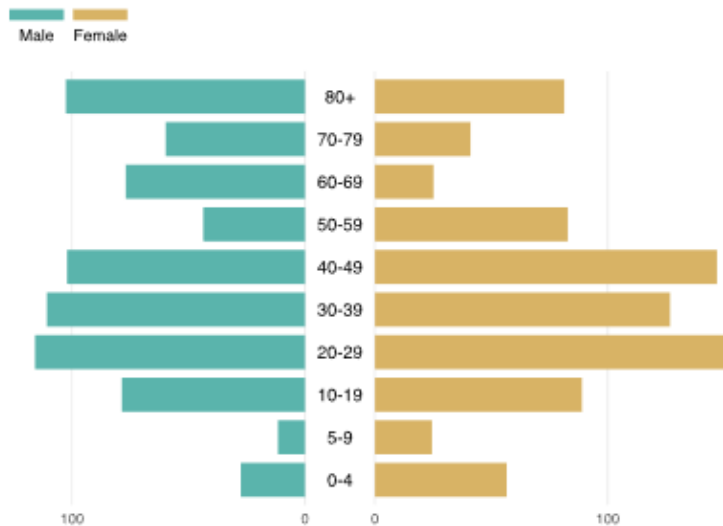


Figure 2. Incidence per 100,000 population by age and gender
 Trafford, 30 November – 06 December 2020

1.8 We have seen positive reductions in our 65+ population, dropping below 100/100,000. We still need to track the rates within our 80+ population as they remain close to 100/100,000.

1.9 Trafford's 'White' ethnic group, as of week ending December 06, contribute to the highest number of cases **(115)**, followed by the 'Asian / Asian British' ethnic group **(35)**.

1.10 The overall reduction in cases has had the biggest impact on reducing rates within Trafford's 'White Ethnic' group, currently less than 100/100,000.

Table 1. Case count and incidence per 100,000 population by ethnicity

Trafford, 30 November – 06 December 2020

Source: PHE Daily COVID-19 Surveillance Reports

Cases in last 7 days		
Ethnic group	n	Per 100,000
Other	14	636.4
Asian / Asian British	35	411.7
Black / Black British	5	290.5
Mixed	4	66.3
White	115	59.3

2.0 Geographical spread of COVID-19 in Trafford

2.1 We have seen a big drop in total weekly cases and subsequent incidence rates in the majority of Wards. Wards situated in the South locality have experienced the greatest reductions as 6/7 wards have a weekly incidence less than 50/100,000.

2.2 There are currently 14/21 wards with a weekly incidence less than 100/100,000. The wards of Clifford, Longford, Davyhulme east and Davyhulme West have the greatest rates, each over 150/100,000.

3.0 Testing in Trafford

3.1 Over a 14 day period, ending November 22, the majority **(87.7%)** of COVID tests were conducted in our pillar 2 sites, consisting of all out-of-hospital testing sites.

3.2 Total positivity rate amongst both testing sites sits at **4.7%**. Overall positivity has dropped below England's average (5.7%).

4.0 Comparative data of COVID-19 cases within the local authorities of Greater Manchester

4.1 As presented in figure 3, each of GMs boroughs experienced further reductions in weekly incidence rates throughout November.

4.2 As of December 07, GM has 4 boroughs with a weekly incidence rate less than England's average.

4.3 As of week ending December 07, Trafford has the lowest weekly incidence rate throughout the whole of GM.

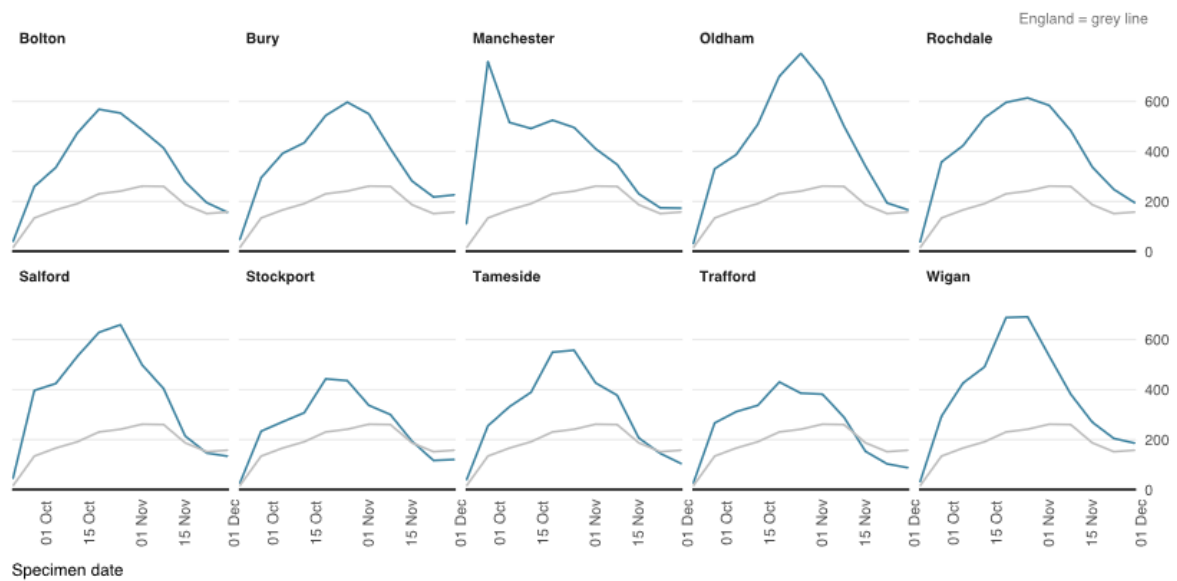


Figure 3. Weekly incidence per 100,000 population by local authority
Greater Manchester, 30 September to 07 December 2020

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TRAFFORD COUNCIL

Report to: Public Engagement Board
Date: Monday 14th December 2020
Report for: Information
Report of: Strategic Manager – Crime and Antisocial Behaviour

Report Title

Enforcement Sub Group

Summary

Following the national lockdown in March 2020, the Council established a multi-agency weekly enforcement group meeting to share information and intelligence, track demand and capacity and co-ordinate our responses. The frequency of these meetings reduced over time but have now been stepped back up to weekly meetings which are held every Monday and are chaired by the Director of Growth and Regulatory Services.

Recommendation(s)

That the update from this meeting be noted.

Contact person for access to background papers and further information:

Name: Helen Grant
Extension:3434

For non-confidential reports add the following:

Background Papers: *Please list*

Background Information

Background information – must include all relevant and explanatory information.

It should also include consideration of the following implications. Please specify what the implications are or if they have been included in the body of the report. If any do not apply, insert 'not applicable' so that it is clear that all implications have been considered.

Implications:

Relationship to Corporate Priorities

Relationship to GM Policy or Strategy Framework	
Financial	Managed currently within existing resources
Legal Implications	Adherence to the Coronavirus regulations
Equality/Diversity Implications	
Sustainability Implications	
Staffing/E-Government/Asset Management Implications	
Risk Management Implications	
Health and Safety Implications	Protection of public health

1.0 Background

- 1.1 The 'Enforcement Sub-Group' was established in March 2020 and comprises members from a range of services and organisations, Principally these are; the council's Director for Growth and Regulatory Services (Chair), Environmental Health, Community Safety, Licensing, Greater Manchester Police, Social Housing, Legal, Communications and Public Health.
- 1.2 The purpose of the group is to be able to understand the current data in relation to the prevalence and transmission of Covid-19 and to co-ordinate any responses that may require enforcement of the regulations.
- 1.3 The group links in with the Community Engagement work-stream, as the main aim is to engage and educate residents and businesses to keep our communities safe.
- 1.4 The group also looks at demand and capacity for services, and works to ensure that actions are co-ordinated and that efforts are not duplicated, reducing opportunities for inefficiency.
- 1.5 The group also plans and executes joined-up operations which are multi-agency in nature.
- 1.6 The council's principal solicitor also attends the meeting to provide legal updates and to answer any queries that any of the attendees may have about the regulations.
- 1.7 A member of the council's communications team also attends so that key messages for the week can be agreed and disseminated through our communication channels.

2.0 Updates

2.1 Licensed Premises

- 2.1.1 The Enforcement Sub-Group is attended by representatives from our Legal Department and the council's Licensing Team.

2.1.2 Staff have continued to monitor premises and have found that compliance has been good.

2.1.3 The Community Safety Team facilitate town centre marshalling around taxi ranks during the busiest times of the festive period. Details of this will be released once it is confirmed what tier Trafford will be in over the Christmas and New Year period.

2.2 Offices, shops and workplaces

2.3.1 Our Environmental Health Team along with Public Health engage and advise businesses where there is an outbreak of Covid-19.

2.3.2 Where concerns are raised by individuals about the measures and mitigations in their place of work, these are referred to Environmental Health if they fall within their remit. (Note: some workplaces such as food processing plants fall within the remit of the Health & Safety Executive)

2.3.3 The Environmental Health Team liaise closely with Greater Manchester Police due to the need for joined up responses and have issued Prohibition Notices to businesses who fail to comply with the regulations.

2.3.4 The council is currently in the process of recruiting additional Environmental Health Officers.

2.3.5 Recent checks that have been made by the Environmental Health Team include Altrincham Market and One Central which have been busy but with businesses complying with the regulations. Some further advice was given to improve covid secure measures to include one way systems and queueing.

2.3.6 The Trafford Centre is also visited regularly. Their capacity is currently 13,400 based on a one person per 1.5m calculation which will remain in place for the next few weeks. Capacity has not been reached since re-opening after lockdown. Systems appear to be working well although there is a request for Covid Marshalls to be more visible and to ensure compliance.

2.3.7 There was a drive-in event last Saturday which required some intervention through speaking to the event organiser. This was immediately addressed and resolved and no further events are planned at the location.

2.3.8 A further visit was made to the Dunham Lights event on it's opening evening and was found to be well organised with reduced numbers to allow for social distancing. A few minor issues were addressed on the night.

2.3.9 The Environmental Health Team are being supported by the RAF Environmental Health Officers and have been visiting gyms following complaints that classes were taking place indoors in breach of the regulations. No formal enforcement action has been taken but advisory visits have been carried out.

2.3.10 Environmental Health continue to be involved where there are any outbreaks in businesses ensuring that they are complying and managing risks appropriately.

2.3.11 Environmental Health Officers have also been carrying out follow up visits to hair and beauty premises that have been contacted by the Health and Safety Executive about their Covid measures (HSE refer businesses of concern).

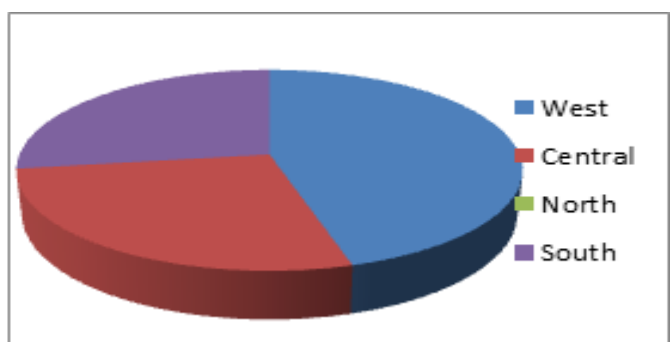
2.4 Residential Premises

2.4.1 Reports of gatherings within residential premises are managed between Greater Manchester Police, and the council's Community Safety Team and our main social housing provider. A proportionate approach is taken, which will involve a stepped process for minor breaches, but where there is flagrant disregard for the regulations, and an excessive number of people when the police arrive, then fixed penalties can and have been issued, and the parties dispersed from the premises.

2.4.2 Information about Covid breaches is reported via various channels, some reports are being made to Public Health, some directly to Community Safety and some to Greater Manchester Police. A Community Safety Officer has now been tasked with pulling reports together from each source to ensure that responses are neither duplicated nor missed.

There has been a significant decrease in reports relating to residential premises over the last week. Some weeks there have been as many as 60 reports, the previous week the team received 11 reports.

Predominantly these have been in the west of the borough, with no reports having been received in the North.



2.5 Quarantining

2.5.1 Some reports have been received by the council and Greater Manchester Police that individuals or families returning from specified countries on the 'quarantine list' have failed to quarantine upon their return. This has caused some real concern in our communities. Dealing with these cases requires a joined-up approach between the council, Greater Manchester Police and the UK Border Control.

3.0 Next steps

3.1 The group will continue to meet weekly and share intelligence and information and plan actions as necessary. Some other GM boroughs are meeting more regularly than this, and the frequency of the group meetings will be kept under review.

3.2 The group will also jointly review any changes to the legislation and guidance to ensure that organisations are giving correct and consistent information to businesses and residents.

